

Judicial Administration Committee
Judicial Conference of Indiana

Minutes
June 9, 2000

The Judicial Administration Committee of the Judicial Conference of Indiana met at the Indiana Judicial Center on Friday, June 09, 2000 from 10:00 a.m. – 2:00 p.m.

Members present: Frances Gull - Chair, Scott Bowers, Tom Diller, Richard Payne, Tanya Walton Pratt, Tom Snow, and Stephen Platt

Others Present: Lilia Judson, Kurt Snyder, and Jim Jezek

- A Committee Member contact list was passed around so all members and weighted caseload participants could correct or complete phone, fax and e-mail addresses. The plan is to test the distribution of weighted caseload material via e-mail.
 - Discussion on the proposed time-line concluded that completion of the study within one year is achievable and is the Committee's goal. The September and October months will be the period for data collection.
 - The Committee defined the areas and the methods to update the weighted caseload model.
1. Capital, Murder, Felony A and Felony B and C cases will be studied and given separate weights. The Committee also agreed that Felony A, B and C, will need to be given new 'cause' numbers so they can be counted.
 2. The Civil Plenary classification will need to be studied. Foreclosure and Collection cases within that category will need to be separated and new weights developed for the three categories. The time study forms will be modified to collect this information.
 3. Community Transition will be added to the time study forms as a Type of Action.
 4. Case Complexity will be removed from the time study forms.
- A new time study form will be developed to collect Infraction and Ordinance Violation cases. The study will involve judicial officers logging the number of cases handled in one day and dividing the number by the hours available per day to create the weight for those categories.
 - Capital Murder, CHINS, Delinquency, Termination of Parental Rights, Paternity and Post Adjudication (dissolutions) will be studied by case audit along with the cases that are included in the time study.
 - Protective Orders were discussed and the Committee determined that the time to process was adequate and the increase in volume is factored into the weighted caseload by count. (no action)
 - Non-Case Related forms are ok - need to get as many judges as possible to fill out these forms.

Action items created from the meeting are:

- _ Time study forms will be modified - Jim Jezek
- _ Instructions for time study process will be written to identify the areas of study - Jeffrey Bercovitz
- _ Suggested locations to participate in the time study will be calculated based on the most current statistical report. Report will be provided by Lilia Judson, Jim Jezek will work with Lilia to come up with list of counties to participate.
- _ Committee will identify specific judicial officers to participate in the study from the suggested counties. This will be completed at the July 14, meeting. Committee will need to bring judge directories to meeting.

These action items need to be available by July 14, Committee Meeting

Next meeting date is Friday, July 14, 2000. Dr. Brian Vargas and Jim Jezek will attend.

Respectfully submitted,

Jim Jezek

**The Judicial Administration Committee
List of Phone, Fax and Email for Committee Members
For Use During the Weighted Caseload Study**

Names		Phone	Fax	E-mail
Attorney	Showers	(812) 435-5400	(812) 435-5043	sbowers@evansville.net
Grand	Simblee	(219) 235-9051	(219) 235-5097	
John	Miller	(219) 726-4044	(219) 726-2120	
Thomas	Miller	(317) 232-4694	(317) 232-0644	tgfisher@courts.state.in.us
Steven	Reece	(812) 285-6316	(812) 285-6284	
Debra	Allen, Chair	(219) 449-7464	(219) 449-4600	fcgull@co.allen.in.us
Don	Ham	(765) 529-1403	(765) 521-7046	
James	Sch	(317) 232-6909	(317) 233-0392	jkirsch@courts.state.in.us
Debra	Gray	(219) 755-3515	(219) 755-3068	
Richard	Ree	(317) 462-1148	(317) 462-1174	rtjudge@att.net
Stephen	Ree	(219) 523-2340	(219) 523-2345	75602.3067@compuserve.com
Mya	Patton Pratt	(317) 327-4839	(317) 327-1370	tpratt@indygov.org
Tom	W	(765) 973-9259	(765) 973-9250	toms@co.wayne.in.us

Names		Phone	Fax	E-mail
Debra	Covitz	(317) 232-1313	(317) 233-3367	jbercovi@courts.state.in.us
Anna	Son	(317) 232-2542		ljudson@courts.state.in.us
Tim	Wider	(317) 233-2778		ksnyder@courts.state.in.us

Names		Phone	Fax	E-mail
Jim	Jezek	(303) 837-3613	(303) 837-2340	jim.jezek@judicial.state.co.us

Indiana University Public Opinion Laboratory
IGEM100@IUPUI.EDU
or www.polecat.iupui.edu/pol